4. Selected and trained mentors

and students involvement

EU4ART Alliance WP2-WG2
Strengthening Mobility Working Group

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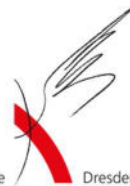
Table of Contents

Contents

Introduction

The main aim of this document is to present the student involvement of each participating Universities of the EU4ART Alliance.

Further goal of the present document is to collect the students' tasks and show how they were involved in the project. The present document strives to foster the elaboration of the student involvement and the development of higher student involvement incorporating short descriptions, selection criteria and expectations.

The students often lack a collective voice in university structures where they could contribute to the decisions concerning quality of educational practices or the educational questions. The network of the involved students in many fields could help the common developments. This consortium can be worked to generate qualitative data on international students' experiences for use by higher education practitioners, tutors, and researchers to improve educational practices and learning environments and institutional development.

Within the EU4ART consortium, increasing student involvement is of paramount importance. Furthermore, the selection of students participating in the programme is of strategic importance for the implementation of student mobility.

Experience in other scholarship programmes has shown that the role and involvement of students who are familiar with the university environment and are able to deal with new challenges is essential the successful of the project. The purpose of this document is to summarise the student involvement in the first half of the project within consortium.

Due to the pandemic, only a few students have had the opportunity for physical mobility so far, the main part of the mobility with involvement has been online.

The above components, which closely relate to this study, are described in separate documents which enhance the successful implementation of the Action Plan for mobility and its implementation with the help of mentors. The experiences gained during the pilot period will be collected and published in another study at the end of the pilot period.

Student involvement in EU4ART

EU4ART members are committed to actively involving students in the university's work. Students do valuable work in organizing online events, webinars, press conferences and assisting in the work of EU4ART WPs. They are also responsible for the Student Board, which, in addition to developing links between students from member institutions, is an inspiring professional activity, the results of which are available online.

The mentoring system is useful for engaging students in several ways. On the one hand, they help students on mobility to adapt more quickly and easily to their new environment. On the other hand, the mentoring groups can work as a community, helping each other and accelerating the development of a homely environment. The mentor and supervisor students develop their social, communication and problem-solving skills through responsible supportive work.

The EU4ART organization values the work of the students and seeks to find ways to involve them as much as possible and to compensate them for their work. This is not always financial, but institutions are looking for ways to support students financially based on their work. In the long-term collaboration, Alliance members will seek to broaden the scope of financial support and find ways to allocate a predictable budget to support student engagement. At present, Universities cannot finance from their own budgets the financial compensation of all students involved for the work they do.

In general, we can say, students face a significant financial burden in terms of housing and self-support, and many must work while studying. Scholarship opportunities are therefore important to enable them to gain income and work experience related to the profession they are studying.

HUFA students' involvement

Students can apply between 1st and 4th years and the goal is to have a continuous rotation, to be able to hire new members to replace the 4th year students (and those who are not active). There were applicants from all departments, not just the preferred departments. This is also the goal of involving students from whole university in the group. There are also students of visual design, intermedia, theory and restoration among the selected. The limit is 50 people, the number of people we can provide a scholarship for in exchange for their work, more precisely 50 + 2. The plus two students are the delegates to management, they are quite active in the work of EU4ART. The scholarship increases depending on the work performed, the tasks undertaken and performed. When the travelling will be possible again, HUFA can provide the student daily allowance with an ad hoc scholarship. After two rounds of announcements, 78 applicants returned their application forms, the project members were selected from these applicants.

The originally planned objectives of the involved students were to examine the good practices identified as a result of the methodological research of WP3, primarily the applicability of the practices presented by the partners in Hungary, is the first joint work with the young researchers entering in November. Then, in accordance with the theme of the domestic and final exhibition, participation in the creation of the exhibition material. In addition to these, organizing work, assisting working groups (e.g., in preparing illustrative material for the WP4 dictionary, compiling information content in WP5, etc.), strengthening and expanding international relations, exchanging experiences. Participation in workshops, study tours and pilot courses, assistance in international meetings, data provision for writing studies, data collection, etc. Furthermore, important target was the domestic experience sharing with the student union of the partners and establishing the international Student Board. The leader of this international board was delegated to Steering Committee. From January, we can start the scholarship as a regular monthly supplement, the precondition of which is that student contracts must be concluded, the legal preparation of which will take place later this year.

Priority departments: Painting-, Graphic- (both Graphic Arts and Graphic Design specializations) and Sculpture Department. The ideal membership is about 50 people from these three departments. In addition, students could also apply for ad hoc assignments from other departments with a limited number. Students enrolled in semesters 1 through 8 can apply. We do not support admission in the year of graduation (9-10. semester).

The admission process: the student fills out a special application form. This is not the same as the application form for other study scholarships, it specifically asks for motivation as to why want to join the EU4ART project. The evaluation apps were evaluated by a committee consisting of project staff and representative of the Student Council.

Evaluation criteria:

- Motivation,
- Interest in the EU4ART project,
- English knowledge,
- Another project experiences.

Our based plan that we would like to implement that the selected students will receive a scholarship for their work on the project. The extra work done will be scored according to its extent. This scholarship includes several lanes (more work more money). In addition to this scholarship, further discounts are available (participation in professional trips, workshops, local or international exhibition opportunities, etc.).

Level 1 allowance: 50-75€ / month

- Participates in the exhibition work of WP3,
- Joins the international work of the Student Board,
- Organizes and manages activities,
- They write regular reports on their work.

Level 2 allowance: 75-100€ / month

- Participates in a short foreign event (max. 3 days),
- Writes an ad hoc report.

Individually assessed allowance: max. 100€ / occasion. Ad hoc application and adjudication are possible.

- on ad hoc basis for outstanding work,
- supplement for longer stays abroad.

HfBK students' involvement

HfBK planes the student involvement mostly on a voluntary basis. Students have opportunity to take part in EU4ART workgroups work and in Student Board activities. Moreover, there are two kind of payment models for student assistants.

The students of HfBK will be selected thorough the criteria below:

- Portfolio
- Letter of motivation / - Project proposal
- Interview
- English level

Dresden students are taking part actively in projects of EU4ART Workgroups:

WP2:

- Are present at meetings on specific topics (e.g., Non-Symposium, development curriculum, hybrid teaching),
- Establishment of a student board (a democratic committee between the students who network with other students of the alliance in the student board, get to know each other),
- Run an "unofficial student Facebook account" and an "unofficial student Instagram account" together with students of the alliance.

WP3:

- Students give lectures (students as experts, Karla Krey or Dominique Hille),
- Creation of online tutorials (hand binding, anatomy, and photography),
- Help with the preparation, realization of workshops and exhibitions,
- Run the EU4ART Box: program, design, dissemination, documentation.

WP4:

- Help with the research for the common dictionary,
- Preparation of English language bibliographies.

WP5:

- Creation of posters and social media advertising for EU4ART events and for visualization of the project, web editing,
- Assistance with the image films of the HfBK.

Student assistant

Paid positions up to € 450,00/month maximum without taxes (above that they must declare taxes)

2 payment models for student assistants:

- regular / for organizational tasks € 9,50/h
- students with a degree & for academic tasks € 15,00/h

Student Board membership

Voluntary position, democratically elected, rewarded with additional study semesters (2 semesters work – 1 additional semester). Student Board could be a part of the student council.

LMA students' involvement

Involving students in the EU4ART project

Priority departments: Painting, Graphic and Sculpture Department. The ideal membership is about 50 people from these three departments. In addition, students can also apply for ad hoc assignments from other departments with a limited number.

The students of the Art Academy of Latvia will be selected thorough the criteria below:

- Portfolio
- Cover letter
- English level
- Interview

Evaluation: applications are evaluated by a committee consisting of project staff and representative of the Student Council. The commission will assign a mark from 1 to 10 for every criterion.

Possible LMA student involvement activities

LMA student involvement activities according to the Project objectives and activities:

- The study mobility activities for a limited duration (max 3 months):
- Partnership at the Project exhibition activities,
- Exploration of fine arts education and the regional situation of culture at partner level and in the context of the Alliance,
- Setting up a common documentation methodology (student recommendations),
- Documentation of work in the workshops and methodological description (student feedback of their partnership),
- Personal study of the work carried out at the workshops and studios of the other partners, obtaining experiences, expansion of the instrumentation of pedagogical methodology (student feedback of their partnership),
- Organisation of symposium/conference concerning theoretical, cultural, and practical issues related to fine arts education (student involvement),
- Creating of works of art for exhibition, administration of regional thematic exhibitions,
- Drafting documentation on exhibitions, their analysis (form the student point of view),
- Creating of works of art for exhibition, administration of international exhibitions (student participation),

- Closing conference, summarising experiences, drafting studies (student involvement and feedback).

Selected students at all academic levels (undergraduate, master, doctorate) can receive Programmes specific scholarship for their work on the project. The extra work done will be scored according to its extent. This scholarship includes several lanes (more work more money). In addition to this scholarship, further discounts are available (participation in professional trips, workshops, local or international exhibition opportunities, etc.).

Project specific scholarships are awarded in these levels:
- Level 1 allowance: 50 - 100€ / month,
- Participates in the exhibition work of WP3,
- Joins the international work of the Student Board,
- Organizes and manages activities according to the activities list above,
- Writes regular reports on their work.

Level 2 allowance: 75-150€ / month
- Participates in a short foreign event (max. 3 days),
- Writes an ad hoc report.

Individually assessed allowance: 100-200€ / occasion
- on ad hoc basis for outstanding work,
- supplement for longer stays abroad,
- ad hoc application and adjudication.

Study mobility scholarship is also available for students.

ABA ROMA students' involvement

Student criteria for physical/virtual mobility

In accordance with Erasmus guideline 2019, mobility must be embedded at all levels, including at Bachelor, Master and Doctoral levels, as a standard feature. At least 50% of the students within the Alliance should benefit from such mobility, be it physical, virtual, or blended. The mobility activities will be organised for a limited duration. (max. 3 months). The Academy of fine arts of Rome will involve students of painting, sculpture, and graphic art. The students of the Academy of fine Art of Rome will be selected thorough the criteria below:

- Portfolio
- Cover letter
- English level

Evaluation:

The evaluation process will be carried out by an ad hoc commission of 4 professors: 3 Professors of EU4ART Italian team and 1 school coordinator. In case of a tie of evaluation, the commission may also consider the student careers. The commission will assign a mark from 1 to 10 for every criterion. For applying to the selection, the students of Academy of fine Arts of Rome must be up to date with school tuition fees. Students' criteria for exhibitions and other activities.

The Academy of fine Arts of Rome will involve students of the following departments: painting, sculpture, and graphic art. The students of the Academy of fine Art of Rome will be selected thorough the criteria below:

- Portfolio
- Cover letter
- English level
- Interview

Evaluation:

The evaluation process will be carried out by an ad hoc commission of 4 professors: 3 Professors of EU4ART Italian team and 1 school coordinator. In case of a tie of evaluation, the commission may also consider the student careers. The commission will assign a mark from 1 to 10 for every criterion. For applying to the selection, the students of Academy of fine Arts of Rome have to be up to date with school tuition fees.

Institution's student involvements				
Institution	ABA Roma	HfBK	HUFA	LMA
Aspects	portfolio cover letter	Portfolio Letter of motivation / - Project proposal	application form	portfolio cover letter
evaluation	ad hoc commission based on app materials, English level, interview	Interview English level travelling students: decisions by the student board	ad hoc committee based on app form English level	ad hoc commission Student Council (Change Agent), based on application materials, English level, interview
allowance	scholarship	scholarship	scholarship	scholarship

1. figure - Application possibilities in Allianz institutions

Scholarship contracts				
Institution	ABA Roma	HfBK	HUFA	LMA
period	short-term/ periodic	short-term/ periodic	short-term/ periodic	short-term/ periodic
allowance		9,50-15€/hour up to 450€/month	50-150 €	50-200€
number of persons to be involved	up to 50 people	up to 50 people	up to 50 people	up to 50 people

2. figure - Allowances for student involvement in Allianz institutions

HUFA student report about EU4ART student involvement

The involvement of students at HUFA started at the winter of 2019. First, students were just informed about the project and involved in questionnaires.

In March was the first (and unfortunately last) travel abroad, to Riga. Here, two students came from Hungary and got to know the students from Latvia.

In the spring of 2020, the HUFA Student Council reached out to the other Student groups of the academies and soon the EU4ART Student Board begin with regular Zoom meetings. There were participants from every country, but they were members of the local Student Council, staff members of the project or just loosely involved students. There are meetings since that, every two weeks, on Tuesday afternoons. Now, the group of the Student Board changed a lot. From Roma and Riga there are students from the Student Council and from the Staff of EU4ART. In Dresden, there is a smaller group of students, about 10-15, who have work contract and are involved in the project more deeply.

In Hungary there is a bigger group of students, called the Student Hub. It includes about 50 students who were selected by application. They are working in different Work Packages, mostly on the vocabulary, the Student Board, and the social media. Students also tried to have connection with other Hungarian universities involved in a European University Alliance, but without success. They were also invited for meetings discussing the common syllabus of the EU4ART. There are two Student Coordinators, who have a contract and salary. For the other students it was intended to make a scholarship, but it got into technical difficulties.

The Student Board started an Instagram account @EU4ART.students in the spring of 2020. The management of the account is rotating between the students at the different universities. They use this page to share things about our universities in an informal way. There are also regular Open Calls for the students of the four academies, where they can send in artworks related to the topic and be shared on the Instagram account. There are also Open Calls organized locally by the academies for EU4ART students, which are also shared here together with the news of online lecture series.

The Student Board not just discusses news, but since 2021 there are monthly topics, which are discussed on Open Meetings, with more students participating. These topics are related to the Open Calls, the incoming artworks are also shared.

The involvement of students also works on higher levels. Since not so long ago, the students are also involved in the Steering Committee. There are four representatives, one from each academy, but in a decision making they have one vote together.

There are also online events, webinars, press conferences where students share their opinions, viewpoint. These happen inside the EU4ART, but also between the students at all European University Alliances.

Tasks of EU4ART students

In this chapter the AU4ART student involvement tasks are collected and categorized by the EU4ART mobility system's mobility types.

The members of the association have jointly defined the following tasks. Participation in domestic and foreign workshops.

- Mediator work (support for exhibitions and other events, events.
- Liaison with representatives of other domestic university associations.
- Managing social media.
- Photography and video recording.
- Design graphic tasks.
- Special vocabulary assistant.
- Art teaching methodology assistance.
- Content service (news, reports, event summary).
- Student representation in working groups set up by the alliance.
- Joining a mentoring program.
- Support to organizing exhibition, seminars, lectures, symposia.
- Collect, edit, translate surveys or documents.
- Support to internal and external communication activities.
- Support to events office.
- Support to draft fine arts vocabulary, data entry and data collection.
- Support to events organization.
- Technical assistance to the e-learning platform.
- Support to the English courses organization.
- Support to dissemination activities.
- Professor's assistant for shooting, video, photo.
- Preparation of the regional exhibition 2021.
- Students are involved in planning, finding titles, curating, preparing in general for.
- The regional exhibition in the autumn.
- Catalogue of art techniques - in Budapest + Dresden students are involved Preparation conference February/March invitation to students is planned, students are involved in content conception, implementation, organisation, participation, documentation and follow-up/evaluation.
- Continuation of online lecture series – participation of students in digital form.

- Other digital teaching formats - participation of students and students are also involved in the conception of content.
- Subgroup meetings - students participate as discussion partners.
- Exhibition project with the participation of students, curated by students (currently in planning).
- Conferences March + Autumn students are involved in content conception, implementation, organisation, participation, documentation, and follow-up/evaluation.
- Regional exhibitions autumn - students exhibit:
  - excursions to all alliance academies,
  - joint EU4ART Box + other exhibitions,
  - summer schools,
  - digital teaching formats - students are also involved in the conception of content.

Subgroup meetings - students participate as discussion partners.

- Regional exhibitions travel to the alliance partners.
- Final exhibition in Dresden students exhibit.
- 2 Conferences students are involved in content conception, implementation, organisation, participation, documentation, and follow-up/evaluation.
- Different projects are in planning: Course formats of all kinds, lessons, excursions.

The types of mobility

These mobility types have already defined in AE4ART Mobility System document. Student tasks could partially or fully connect to ET4ART mobilities.

- Not mobility.
- Project-based mobility.
- Course, seminar or workshop (series).
- Student internship program.
- Full study program.
- Virtual support during physical mobility.
- Researcher mobility.
- Joint training.
- Mobility to create exhibition.
- Individual research.
- Mobility of summer workshops and open universities.
- Mobility aimed at sharing and higher utilization of institutional resources.

Student involvement tasks group by Alliance Institutions

HUFA		
Description	**Mobility Type**	**Mobility Category**
Participation in domestic and foreign workshops	physical	Course, seminar or workshop (series)
Mediator work (support for exhibitions and other events, events) (in case of physical participation or organizing activity in online platform - meeting series)	physical, virtual	Mobility to create exhibitions
liaison with representatives of other domestic university associations	-	Not mobility
Managing social media (primarily Instagram)	-	Not mobility
Photography and video recording	-	Not mobility
Design graphic tasks	-	Not mobility
Special vocabulary assistant	-	Not mobility
Art teaching methodology assistance	-	Not mobility
Content service (news, reports, event summary)	virtual	Project-based mobility
Student representation in working groups set up by the alliance	physical, virtual	Project-based mobility
Joining a mentoring program	physical, virtual	Joint training

HfBK		
Description	**Mobility Type**	**Mobility Category**
Preparation of the regional exhibition 2021	-	Not mobility
Students are involved in planning, finding titles, curating, preparing in general for	-	Not mobility
The regional exhibition in the autumn	-	Not mobility
Catalogue of art techniques - in Budapest + Dresden students are involved Preparation conference February/March invitation to students is planned, students are involved in content conception, implementation, organisation, participation, documentation, and follow-up/evaluation (take part in conferences online or physically)	physical, virtual	Project-based mobility
Continuation of online lecture series – participation of students in digital form	virtual	Course, seminar or workshop (series)
Other digital teaching formats - participation of students and students are also involved in the conception of content	virtual	Course, seminar or workshop (series)
Subgroup meetings - students participate as discussion partners (virt. mob.)	virtual	Project-based mobility
Conferences March + Autumn students are involved in content conception, implementation, organisation, participation, documentation, and follow-up/evaluation (take part in online or onsite regular meeting series, conferences)	physical, virtual, blended	Mobility to create exhibitions
Regional exhibitions autumn - students exhibit	physical, virtual	Project-based mobility
Regional exhibitions autumn - students exhibit	-	Not mobility
Various Projects are being planned (depending on the Covid 19 situation - concrete formats are currently being added and reported on):	-	Not mobility

Graphic courses	physical	Course, seminar or workshop (series)
Excursions to all alliance academies	-	Not mobility
Joint EU4ART Box + other exhibitions	physical, virtual	Joint training
Summer schools	physical, virtual	Mobility of summer workshops and open universities
Digital teaching formats - students are also involved in the conception of content	virtual	Project-based mobility
Regional exhibitions travel to the alliance partners	-	Not mobility
Final exhibition in Dresden students exhibit (participation on international exhibition or in related events)	physical	Mobility to create exhibitions
2 Conferences students are involved in content conception, implementation, organisation, participation, documentation, and follow-up/evaluation	physical, virtual	Project-based mobility
Different projects are in planning: Course formats of all kinds, lessons, excursions	physical, virtual	Course, seminar, or workshop (series)

ABA ROMA		
Description	**Mobility Type**	**Mobility Category**
Support to organizing exhibition, seminars, lectures, symposia	physical, virtual	Course, seminar or workshop (series)
Collect, edit, translate surveys or documents	-	Not mobility
Support to internal and external communication activities	virtual	Project-based mobility
Support to events office	-	Not mobility
Support to draft fine arts vocabulary, data entry and data collection.	-	Not mobility
Support to events organization	physical, virtual	Project-based mobility
Technical assistance to the e-learning platform	-	Not mobility
Support to the English courses' organization	-	Not mobility
Support to dissemination activities.	physical, virtual	Project-based mobility
Professor's assistant for shooting, video, photo	-	Not mobility

LMA		
Description	**Mobility Type**	**Mobility Category**
Partnership at the Project exhibition activities	physical, virtual	Mobility to create exhibition
Exploration of fine arts education and the regional situation of culture at partner level and in the context of the Alliance	physical, virtual	Project-based mobility
Setting up a common documentation methodology (student recommendations)	virtual	Project-based mobility
Documentation of work in the workshops and methodological description (student feedback of their partnership)	physical, virtual	Project-based mobility
Personal study of the work carried out at the workshops and studios of the other partners, obtaining experiences, expansion of the instrumentation of pedagogical methodology (student feedback of their partnership)	virtual	Project-based mobility
Organisation of symposium/conference concerning theoretical, cultural, and practical issues related to fine arts education (student involvement)	physical, virtual	
Creating of works of art for exhibition, administration of regional thematic exhibitions	-	Not mobility
Drafting documentation on exhibitions, their analysis (form the student point of view)	-	Not mobility
Creating of works of art for exhibition, administration of international exhibitions (student participation)	physical, virtual	Mobility to create exhibition
Closing conference, summarising experiences, drafting studies (student involvement and feedback).	physical, virtual	Project-based mobility

Student involvement in the Mentor System

The EU4ART project offers several opportunities to strengthen cooperation between member institutions. The development of a joint mentoring system is part of the application. Students need help to get to know and use the opportunities at their disposal; therefore, we are creating a mentoring system. This includes effectively supporting of mobility and facilitating orientation in the academic and local cultural environment. Mentors facilitate student mobility with their guidelines. The mentoring system is optimized and developed specially for the Alliance, thus creating a fundamentally unified, cross-border mentoring network among the members of the Alliance.

An important aspect when designing the mentoring programme is that mentors be able to give the right help to mentees. In order to develop an effectively operating system, it is important to determine the optimal number of mentors. The number of required mentors is influenced by the size of the given institution and the number of mentees. According to EU4ART long term plan the organization structure of EU4ART Mentor System has 5 levels: general coordinator, institutional coordinator, supervisor, mentor, and mentee. Mentor system is a good opportunity for students to develop their skills on responsibility, organisation, communication and social by taking part in mentor system as a mentor or supervisor. The mentor system document is part of a long-term cooperation that plans beyond the pilot period. The procedures for the pilot period may differ from the plan in several ways. Based on the experience gained during this period, the system will be modified and fine-tuned to incorporate best practices.

All EU4ART students enjoy the benefits of mentor system by they automatically become mentees when they are taking part physical mobility. On the other hand, that students who stay at home institution in a certain semester can do valuable work in the mentor system as a mentor or when they have more practice as a supervisor.

Mentor students' tasks in EU4ART Mentor System		
Description	**Mobility Type**	**Mobility Category**
Keep in touch with mentees online and in person	-	Not mobility
Participation in monthly regular international meeting for mentors and supervisors	physical, virtual	Course, seminar or workshop (series)
Mentors are entitled to request information from the coordinator and a responsible person in order to perform their duties	-	Not mobility

more efficiently and to make suggestions for more effective mentoring.		
Forward tasks outside their scope to the coordinator	-	Not mobility
participate in mentor training (International case)	physical, virtual	Course, seminar or workshop (series)
Discuss possible solutions in case they are stuck	-	Not mobility
Help university integration (show mentees to the lecture halls, classrooms, ensure the flow of information on university life, programme opportunities)	-	Not mobility
Responsibilities	-	Not mobility
Provides contracted services to mentees	-	Not mobility
Ensure their availability, regularly check track their emails for effective communication	-	Not mobility
Perform their duties conscientiously to the best of their knowledge	-	Not mobility
Report if they notice that the mentored student does not cooperate or has behavioral problems	-	Not mobility
Report obligations - currently to the Marketing Office (at the Hungarian University of Fine Arts)	-	Not mobility
Report obligations - to coordinator (as soon as appointed)	-	Not mobility

Summary

This document describes the programmes and organisations through which students are involved in the work of EU4ART. Through the Student Board, developed by the Alliance, as well as the mentoring system and other student activities, students will play an important role in the project.

This document will be further developed in the second half of the pilot period, incorporating the experience gained from the implementation of the pilot mobility.

In general, we can say, students face a significant financial burden in terms of housing and self-support, and many must work while studying. Scholarship opportunities are therefore important to enable them to gain income and work experience related to the profession they are studying.

The EU4ART organisation values the work of the students and seeks to find ways to involve them as much as possible and to compensate them for their work. This is not always financial, but institutions are looking for ways to support students financially based on their work. In the long-term collaboration, Alliance members will seek to broaden the scope of financial support and find ways to allocate a predictable budget to support student engagement. At present, Universities cannot finance from their own budgets the financial compensation of all students involved for the work they do.